

**Institutional Effectiveness Committee**  
**November 4, 2013**  
**11:00am-1:00pm**

- I. Defining Institutional Effectiveness
- II. TSC Strategic Plan – Vision 2017
- III. Institutional Goals: Pathways, Student Success, Community Engagement, Institutional Effectiveness
- IV. Goals vs. Strategies
- V. Constructing Measurable Outcomes/Strategies
- VI. Assessment

Attendance:

- Mr. Ruben Reyes
- Dr. Ariel Villanueva
- Mr. Victor Flores
- Mrs. Vanessa Maldonado
- Dr. Marti Flores
- Dr. Angelica Fuentes

Minutes:

- Reviewed the evolution of the TSC Strategic Plan
- Read all TSC Goals and group discussion over what the goals really convey
- Had a group discussion about what we as TSC really does for the community
  - R. Reyes- prepare students to transfer to other colleges/programs.
  - V. Flores- employment
- Read out loud TSC Goal 1 Pathways and brainstormed what “pathways” means
- Dr. Flores jotted down words/phrases/ideas from group
- All four TSC Goals were discussed and possible strategies were shared
- After each goal discussion, Dr. Flores read her jottings and as a group, they crafted outcomes/strategies
- Some time was spent on assessment, since all outcomes/strategies have to be measurable
- Dr. Flores and Dr. Fuentes wrote out final institutional strategy statements
- Dr. Flores was given the responsibility of submitting the agreed upon institutional strategies to Dr. Tercero for President approval

**Institutional Effectiveness Committee**  
**Agenda**  
**November 6, 2013**  
**11:00am-1:00pm**

- I. Reading of Final Version of TSC Institutional Strategies
- II. Formal Appointment by the President
- III. Committee Roles and Responsibilities
- IV. Lunch

Attendance:

- Mrs. Julie Ontiveros
- Mr. Ruben Reyes
- Dr. Ariel Villanueva
- Mrs. Monica Reyes
- Mr. Victor Flores
- Mr. Joe Arambul
- Mrs. Vanessa Maldonado
- Dr. Angelica Fuentes
- Dr. Lily F. Tercero

Minutes

- Dr. Fuentes read over each TSC Goal with corresponding Institutional Strategies
- Dr. Tercero spoke about the importance of the institutional effectiveness process, and she spoke about the vital role the IE Committee will play in this process
- Dr. Tercero described how the IE process is connected to the budget
- Dr. Tercero gave committee members their official appointment letters
- Lunch

**Institutional Effectiveness Committee**  
**Agenda**  
**December 2, 2013**  
**3:00pm-5:00pm**

Objective: Working meeting to prepare IE Committee presentation to the TSC Board

Presentation Points:

- IE Committee Purpose
- IE Committee Members
- The Work of the IE Committee
- TSC Institutional Effectiveness Process
- Presentation of Institutional Strategies to TSC Board

Attendance:

- Mr. Ruben Reyes
- Dr. Angelica M. Fuentes
- Dr. Marti Flores