



Please confirm your attendance by sending an email to lmssupport@tsc.edu.

Day Trainings	Session	Time	Location
8-29-2017	Canvas: Interface and Modules	3:30-4:20 pm	Oliveira A105
8-31-2017	Canvas: Assignments/Quizzes/Grading	3:30-4:20 pm	Oliveira A105
9-5-2017	Canvas: Interface and Modules	3:30-4:20 pm	Oliveira A105
9-6-2017	Canvas: Assignments/Quizzes/Grading	3:30-4:20 pm	Oliveira A105
9-12-2017	Canvas Teacher App	3:30-4:20 pm	North 215
9-14-2017	Quizlet: Creating and Embedding Study Sets	3:30-4:20 pm	Oliveira A105
9-19-2017	Canvas Course Statistics	3:30-4:20 pm	Oliveira A105
9-20-2017	Canvas: Assignments/ Quizzes/Grading	3:30-4:20 pm	Oliveira A105
9-26-2017	People Features in Canvas	3:30-4:20 pm	Oliveira A105
9-28-2017	Quizlet: Creating and Embedding Study Sets	3:30-4:20 pm	North 215
10-3-2017	Screeencast-o-matic: Instructional Short Videos	3:30-4:20 pm	Oliveira A105
10-4-2017	YouTube: The Basics	3:30-4:20 pm	Oliveira A105
10-10-2017	Canvas Teacher App	3:30-4:20 pm	Oliveira A105
10-12-2017	Canvas: Assignments/ Quizzes/Grading	3:30-4:20 pm	Oliveira A105
10-17-2017	Poll Everywhere: Interactive Participation	3:30-4:20 pm	Oliveira A105
10-18-2017	People Features in Canvas	3:30-4:20 pm	Oliveira A105
10-24-2017	Canvas Course Statistics	3:30-4:20 pm	Oliveira A105
10-26-2017	Screeencast-o-matic: Instructional Short Videos	3:30-4:20 pm	Oliveira A105
10-31-2017	YouTube: The Basics	3:30-4:20 pm	Oliveira A105
11-1-2017	Canvas Teacher App	3:30-4:20 pm	Oliveira A105
11-7-2017	Canvas: Assignments/ Quizzes/Grading	3:30-4:20 pm	Oliveira A105
11-9-2017	Quizlet: Creating and Embedding Study Sets	3:30-4:20 pm	Oliveira A105
11-14-2017	Poll Everywhere: Interactive Participation	3:30-4:20 pm	Oliveira A105
11-15-2017	Cross-listing a Canvas Course	3:30-4:20 pm	Oliveira A105
11-21-2017	Cross-listing a Canvas Course	3:30-4:20 pm	Oliveira A105

Evening Trainings	Session	Time	Location
9-6-2017	Canvas: Interface and Modules	5:30-6:20	North 213
9-6-2017	Canvas: Assignments/Quizzes/Grading	6:30-7:20	North 213
10-10-2017	People Features in Canvas	5:30-6:20	North 213
10-10-2017	Canvas Course Statistics	6:30-7:20	North 213
11-7-2017	Poll Everywhere: Interactive Participation	5:30-6:20	North 213
11-7-2017	Quizlet: Creating and Embedding Study Sets	6:30-7:20	North 213

Canvas Interface and Modules

The Canvas user interface has 3 components (dashboard, global navigation, and sidebar). The dashboard is utilized to provide a high level overview of your courses. From the dashboard, one can receive notifications such as announcements, discussion groups, and assignments.

Modules allow you to organize your content to help control the flow of your course. Modules are used to organize course content by weeks, units, or a different organizational structure that works for your course. With modules, you are essentially creating a one-directional linear flow of what you would like your students to do.

You can use Modules to:

- Create prerequisite activities that students must complete before moving on in the course
- Track student progress through a sequence of learning activities
- Organize course content by unit, day, week, topic or Outcome

Canvas: Assignments/Quizzes/Grading

Assignments include Quizzes, graded Discussions, and online submissions (i.e. files, images, text, URLs, etc.). Assignments in Canvas can be used to challenge students' understanding and help assess competency by using a variety of media. The Assignments page will show your students all of the Assignments that will be expected of them and how many points each is worth. This session will also cover the various options instructors have to grade items in Canvas.

Canvas Course Statistics

Instructors can pull a variety of reports from Canvas. Course analytics will show you activity, assignment submissions, grades, and students. You can view analytics in both active and concluded courses. Student Interactions Report allows you to see and evaluate the interactions between you and those enrolled in your course. You can also view quiz statistics for quizzes that have been published and have at least one submission.

Canvas Teacher App

Canvas Teacher allows teachers to facilitate their courses on the go, both inside and outside the classroom. This app provides quick access to three of the most frequent course facilitation tasks for teachers:

- **Grading:** Browse submissions and provide feedback to your students with a new and improved mobile SpeedGrader embedded in this app.
- **Communicating:** Send announcements and messages (including "Message Students Who..."), and participate in course discussions from the palm of your hand.
- **Updating:** Need to change a due date? Or publish an assignment? Or fix a misspelling? Canvas Teacher allows you to update your course content.

Cross-listing Your Canvas Course

Cross-listing allows you to move section enrollments from individual courses and combine them into one course. This feature is helpful for instructors who teach several sections of the same course and only want to manage course data from one location.

People Features in Canvas

The People page displays all information about the users in your course. The People page also organizes all your student groups, where you can manage student groups. You can create groups to put students together to complete projects or other activities. Each student group in Canvas is given their own private Canvas page, on which they are able to create announcements, discussions, and pages, as well as share files, collaborate on Google docs, and run video conferences.

Screencast-o-matic: Creating Short Instructional Videos

Learn how to create short instructional videos utilizing a computer or tablet device (MS Surface). These short videos can be used to enrich student learning and raise student success by reinforcing teaching, introducing new topics, and allowing students to review the material at their own pace.

Quizlet: Creating and Embedding Study Sets

Quizlet provides free learning tools for students, instructors, and learners of all ages. With Quizlet you can create simple learning tools that let you study anything. These tools range from simple flashcards to adaptive training that helps students focus on the items that are most difficult for them. The website and mobile app both support text-to-speech capabilities. Quizlet also generates customizable randomized tests. This is useful for students' self-assessment, which is critical in building long-term memory. Quizlet can also generate interactive games to help students study course content.

Poll Everywhere: Interactive Participation

Real-time polling allows you to transform one-way lectures into two-way conversations, instantly. In the time it would take one student to raise a hand and respond, live polling allows you to hear from every student in class, and then tailor instruction to their needs. Project responses up on a screen in front of class, and this low-pressure way of getting everyone to contribute also makes students feel empowered.

YouTube: The Basics

Increase student engagement with your course materials by creating short instructional videos. This session will cover the various options you have when publishing to YouTube including privacy settings, uploading content, and closed captioning.