



### 2019-2020 Special Circumstance Form

Student Name: \_\_\_\_\_ ID#: \_\_\_\_\_ Phone#: \_\_\_\_\_

On your 2019-2020 FAFSA, you told us that you think you have a special circumstance and are unable to provide parental information. At this time, your FAFSA is currently considered incomplete. Please review the following information:

1. Under Federal law, only your financial aid administrator has the authority to decide whether or not you must provide parental information on your FAFSA. The administrator’s decision is final and cannot be appealed to Federal Student Aid.
2. Students that do not have a special circumstance and are unable to provide parental information normally do not qualify for federal student aid.

The conditions listed below are NOT considered special circumstances (no exceptions):

- Parent/Step-parent refuse contribute to your education
- Parent/Step-parent are unwilling to provide information on the FAFSA
- You were not claimed as a dependent on your parent/step-parent’s tax return for 2017
- You demonstrate total self sufficiency
- Your parent(s) live in another country

Please check the box below that best applies to you:

**Option 1:**

- I do not have a special circumstance but I am unwilling to provide parent information. I understand that I will only be eligible to receive unsubsidized loans for the 2019-2020 school year.
- I do not have a special circumstance but my parents refuse to provide parent information on my FAFSA. I understand that I will only be eligible to receive unsubsidized loans for the 2019-2020 school year and will need to complete the Parental Refusal Form.

**Option 2:**

- I will provide my parent information on my FAFSA. If your parent has re-married, step-parent information will also be required. I understand that the following information is required to complete my financial aid application:
  - 2017 Tax Return Transcript(s)- Parent(s)
  - 2017 W2s, 1099s, etc. for parent(s)
  - 2017 Tax return transcript for student
  - 2017 W2s, 1099s, etc. for student
  - Household form –Dependent
  - Asset Form-Parent
  - Social security cards for mother & father
  - Birth Certificates for mother & father
  - Parent’s marital status (include month & year)
  - Earnings Form-Parent
  - FAFSA signatures
  - Other items as needed

**Option 3**

- I have other special circumstances that are not listed on this form. I understand that I must meet with a financial aid advisor to discuss my circumstances. I am aware that I must provide documentation to support my claim.

*I understand that the financial aid office may request additional documentation. I further understand that my financial aid will remain incomplete until all necessary documents are submitted. I certify that all information reported on this form is complete and correct to the best of my knowledge. I authorize the Financial Aid Office at TSC to make corrections necessary to resolve any discrepancies found.*

**WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

You may email, fax, mail or hand-deliver documents to:  
 TSC Financial Aid Office  
 Oliveira Student Services Center  
 80 Fort Brown, Brownsville, Texas 78520  
 Fax: (956) 295-3621  
 Email: [financialaid@tsc.edu](mailto:financialaid@tsc.edu)  
**Electronic signatures and photocopies will not be accepted.**

For Office Use Only: Received by \_\_\_\_\_