

# Texas Southmost College

## Board Approval Timeline for Purchases over 25,000

\*Subject to change according to Board meeting dates.

<b>Board Approval Month FY2015</b>	<b>RFP or Bid Process Department Solicitation Deadline to Purchasing</b>	<b>Newspaper Advertisements</b>	<b>RFP or Bid Proposals Submission Deadline</b>	<b>Evaluation or Negotiation Process</b>	<b>Recommendation for Award Department Submission Deadline to Purchasing</b>
<b>October-14</b>	Monday, September 8,14	Thursday, September 11&18,14	Friday, September 26,14	Monday Sept.2-Oct.2, 14	Friday, October 3,14
<b>November-14</b>	Friday, October 3,14	Thursday, October 9&16, 14	Friday, October 24,14	Monday, October 27-30,14	Friday, October 31,14
<b>December-14</b>	Friday, November 7,14	Thursday, November 13&20,14	Tuesday, December 2,14	Tuesday, Dec.3-5, 14	Monday, December 8,14
<b>January-15</b>	Friday, November 28,14	Thursday, December 4&11,14	Friday, December 19,14	Monday, January 5-8,15	Friday, January 9,15
<b>February-15</b>	Friday, January 9,15	Thursday, January 15&22,15	Friday, January 30,15	Monday, February 2-5,15	Friday, February 6,15
<b>March-15</b>	Friday, February 6,15	Thursday, February 12&19,15	Friday, February 27,15	Monday, March 2-5,15	Friday, March 6,15
<b>April-15</b>	Friday, March 6,15	Thursday, March 12&19,15	Friday, March 27,15	Monday, March 30-April 2,15	Friday, April 3,15
<b>May-15</b>	Friday, April 3,15	Thursday, April 9&16,15	Friday, April 24,15	Monday, April 27-30,15	Friday, May 1,15
<b>June-15</b>	Friday, May 8,15	Thursday, May 14&21,15	Friday, May 29,15	Monday, June 1-4,15	Friday, June 5,15
<b>August-15</b>	Friday, June 26,15	Thursday, July 2&9,15	Friday, July 17,15	Monday, July 20-23,15	Friday, July 24,15
<b>Required action from Unit :</b>	Submit Requisition Form for Purchases over \$25,000".	None	Attendance to Bid Opening or Pre-Bid Conf.	Review and evaluation of proposals	Submit Agenda Request Form Information