



**TEXAS
SOUTHMOST COLLEGE**
BOARD OF TRUSTEES

**TEXAS SOUTHMOST COLLEGE
Southmost Union Junior College District**

Minutes of the **Regular Meeting** of the Board of Trustees
December 16, 2004

The Board of Trustees of the Southmost Union Junior College District convened in open session December 16, 2004 at 5:30 p.m. in the Board Room of Gorgas Hall at Texas Southmost College. Board members present were Mr. Chester Gonzalez, Chairman, Rosemary Breedlove, Vice Chair. Mr. Eduardo A. Campirano, Secretary, Ms. Mary Rose Cardenas, Mr. David Oliveira, Ms. Dolly Zimmerman and Dr. Roberto Robles. Also present was Dr. Juliet V. García, President of The University of Texas at Brownsville and Texas Southmost College.

Regular Meeting

Call to Order

The meeting was called to order by Chairman Gonzalez at 5:35 p.m.

1 Announcements

Jazz Band Music

Dr. José Martín, Provost and Vice President for Academic Affairs, introduced Dr. Sue Zanne Williamson Urbis, Chair of the Fine Arts Department. Dr. Urbis reported that the Jazz Bank recently produced a Compact Disc (CD) with their most popular songs. The CD was produced in-house with the help of News and Information. Mr. Terry Tomlin, Professor of Fine Arts, stated that the CD has been well received. He stated that at this time the CD cannot be sold because of copyright issues but that they are looking at ways to mass produce it to raise funds for the Music Department.

The Board of Trustees congratulated Dr. Urbis and the Jazz Band for all their efforts and many successes.

- 2 **Executive Session** as provided by Government Code, Chapter 551.071-551.076, 551.082-551.084

**Discussion on Share 19 City Limits-6
PT Tract 2 PT 7.23 Property
Contract and Resolution for Purchase of
Fort Brown Villas Phase II, Unit 4A,
Brownsville, Texas
Contract and Resolution for Purchase of
Fort Brown Villas Phase II, Unit 6A,
Brownsville, Texas**

The Board convened in Executive Session at 5:40 p.m.

The Board reconvened in regular session at 5:55 p.m.

- 3 **Consideration and possible action on matters discussed in Executive Session**

**Consideration and possible action on
Contract and Resolution for Purchase of
Fort Brown Villas Phase II, Unit 4A,
Brownsville, Texas**

A motion was made by Ms. Zimmerman to approve the Contract and Resolution for Purchase of Fort Brown Villa Phase II, Unit 4A in the amount of \$37,000; seconded by Ms. Breedlove as presented; motion carried. EXHIBIT "A"

**Consideration and possible action on
Contract and Resolution for Purchase of
Fort Brown Villas Phase II, Unit 6A,
Brownsville, Texas**

A motion was made by Ms. Zimmerman to approve the Contract and Resolution for Purchase of Fort Brown Villas Phase II, Unit 6A in the amount of \$36,500; seconded by Ms. Breedlove as presented; motion carried. EXHIBIT "B"

- 4 **Approval of minutes of previous meetings**

**Consideration and possible action on
Regular Meeting November 22, 2004**

A motion was made by Mr. Campirano to approve the minutes of the Regular Meeting of November 22, 2004 as presented; seconded by Ms. Cardenas; motion carried unanimously.

**Consideration and possible action on
Special Meeting December 3, 2004**

A motion was made by Mr. Campirano to approve the minutes of the Special Meeting of December 3, 2004 as presented; seconded by Ms. Cardenas; motion carried unanimously.

5 Speakers to Agenda Items and Public Discussion

Mr. Dagoberto Barrera, a community member, requested that bond proceeds be used properly. The Chairman thanked Mr. Barrera for his comments.

6 Year End Financial and Audit Report

**Consideration and possible action on
SUJCD Financial and Audit for
Period Ending August 31, 2004**

Dr. John Ronnau, Vice President for Administration and Partnership Affairs, announced that the District's financials and accounting procedures are audited annually by an independent auditing firm. This year's audit was conducted by Long, Chilton, LLP. Dr. Ronnau stated that Long Chilton, LLP conducted a very thorough and professional review. Dr. Ronnau reported that the District has again earned an Unqualified Opinion. Dr. Ronnau thanked Ms. Melba Sanchez, District Comptroller, and her staff for all their work throughout the year. He also thanked Ms. Veronica Mendez, Assistant Vice President for Administration and Partnership Affairs, and Ms. Rosemary Martinez, Vice President for Business Affairs, for their assistance in the completion of the Annual Financial Report and Audit.

A motion was made by Dr. Robles to accept the SUJCD Annual Financial Report and Audit for Period Ending August 31, 2004 as presented; seconded by Mr. Oliveira; motion carried unanimously. Exhibit "C"

7 Board Briefing

ITECC as a Partner for Economic Development and Job Creation

Dr. Zavaleta, Vice President for External Affairs, introduced Mr. Jim Holt, Dean for Workforce Training and Continuing Education, to talk about a new tenant at ITECC. Mr. Holt announced that American Customer Care, Inc. (ACC) an inbound and outbound call center will soon be housed at ITECC. ACC is a leader in conducting market research phone interviews for some of the world's largest trade magazine publishers in the U.S and Canada.

Mr. Holt reported that ACC will hire 50-60 employees in January 2005 and 60 more by mid February. More employees will be hired in subsequent years. When fully staffed their payroll will be approximately \$5,408,000 annually. The term of the lease will be 5 years with option to renew for 5 additional years, subject to renegotiation of terms. Mr. Holt reported that the total space leased will be 15,910 sq. ft.

Process for Bond Proceeds Financing

Dr. Ronnau introduced Ms. Anne Burger-Entrekin, from First Southwest Company the District's Financial Advisor. Ms. Entrekin gave a brief overview on the bond issuance process. She stated that the major decisions the Board will have to face in relation to issuance of bonds are: method of sale, bond issue size and structure, rating process, timing of bond sale and bond proceeds investment strategies. Mrs. Entrekin briefly explained each item and stated that the items would be brought forth to the Board for consideration at a future meeting.

Chairman Gonzalez thanked Ms. Entrekin for her presentation. He announced that a Board Workshop will be scheduled sometime in January for further discussion on the specifics of the bond issuance process.

8 Institutional Effectiveness Partnership Committee

Report

Ms. Breedlove reported that the Institutional Effectiveness Partnership Committee (IEPC) met on Tuesday, December 7th. Members present were Ms. Dolly Zimmerman, Mr. Bill Harris, Dr. John Ronnau and two new community members, Ms. Delvia Jefferies and Ms. Sharron Milum. Also present were Dr. Mrinal Mudgh and Ms. Nati Hinojosa from Institutional Research and Planning. Ms. Breedlove reported that the committee reviewed data for this year's report in the following areas: Resources to Support Teaching and Learning; UTB/TSC Impact on the Cultural and Economic Life of Community; Student Retention; Successful Student Progress and Program Expansion and Appropriateness.

9. Construction Report

Dr. Ronnau narrated a video of construction at the International Technology, Education, and Commerce Campus (ITECC). The footage showed the progress in the space being prepared for the Mexican Consulate offices. He reported that the project is almost complete. The Consulate will open its doors at ITECC on January 3, 2005.

Dr. Wayne Moore, Assistant to the President for New Construction, provided an update on construction of the Education Business Complex. He reported that completion for Education Business Complex is scheduled for April 2005.

10 **President's Report**

Dr. García reported the following:

- Dr. Jude A. Benavides, a hydrology expert, has joined the faculty in Biology and the environmental research team at UTB/TSC. He is a 1988 graduate and valedictorian of St. Joseph Academy. He earned his bachelor's degree in science from Notre Dame and his master and doctorate degrees in environmental science and engineering from Rice University. Dr. Benavides is a former active-duty naval officer and carries the rank of Lt. Commander in the Naval Reserve.

Dr. Benavides' parents live in Brownsville and his father, a retired school administrator, has a local elementary school named in his honor.

- The Coordinating Board approved our proposal for a Master of Public Policy and Management degree. Dr. García thanked Dr. Charles Dameron, Dean of College of Liberal Arts and the faculty who made this possible.
- The Texas Police Chiefs Association (TPCA) has elected Chief John Cardoza Sergeant at Arms for 2004-05. Chief Cardoza has been an active member of TPCA and has served as a regional director for Region 12 for the past several years. During this time he has proven to be a great ambassador for UTB/TSC as well as South Texas. As Chief Cardoza moves up the ladder at TPCA, he will not only be the first Hispanic to serve as President of TPCA, but the first university campus police chief to do so since TPCA's inception in 1958. Dr. García congratulated Chief Cardoza.
- The grand opening of the University Boulevard was held December 8. The opening was hosted by the Brownsville Chamber of Commerce. This endeavor is just one example of the great partnership among UTB/TSC, the City of Brownsville, and PUB. Dr. García congratulated Dr. John Ronnau, Veronica Mendez, Dr. Wayne Moore and everyone else involved in making this project a success.
- UTB/TSC's Mariachi Escorpión, under the direction of Antonio Briseño, Associate Professor of Fine Arts, will be in Washington, D.C. January 19-21 for the Inauguration of President George W. Bush. They were invited to perform at the Inauguration by William Shute, Vice Chancellor for Federal Relations of The University of Texas System. Dr. García Congratulated Professor Antonio Briseño and Mariachi Escorpión.
- UTB/TSC's 10th Winter Commencement will take place on Saturday, December 18th at the Jacob Brown Auditorium. Again, this year there will be three ceremonies

to accommodate the increasing number of graduates. The students will be receiving certificate, associate, bachelor, master and doctorate degrees.

Mr. Chester Gonzalez, Chairman of the TSC Board of Trustees, will be the Commencement speaker for the College of Liberal Arts ceremony at 10 a.m. Dr. Roberto Robles, TSC Board Member, will deliver the Commencement speech at the 2 p.m. ceremony for the College of Science, Mathematics and Technology, School of Business and School of Health Sciences. Ms. Mary Rose Cardenas, TSC Board Member and the 2004 TSC Distinguished Alumnus recipient, will be the Commencement speaker for the 6 p.m. for the School of Education.

- News and Information, in conjunction with Channel 5 News, produced a video for the "People Stories" segment of the Channel 5 news broadcast. The video was played in it's entirety. The video provides a snapshot of the life of Mr. Raul Besteiro and announced the establishment of an endowment that carries his name.

11 Proposed Meeting Dates


Board of Trustees Meetings:

- January 20, 2005
- February 17, 2005
- March 22, 2005
- April 21, 2005
- May 26, 2005

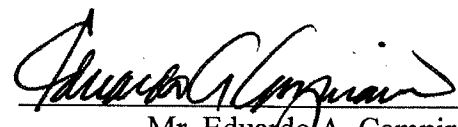
Mr. Gonzalez reviewed the dates with the Board and added that a workshop will be scheduled in January.

Adjournment

The meeting was adjourned by Chairman Gonzalez at 7:16 p.m.



 Mr. Chester Gonzalez
 Chairman, Board of Trustees
 Southmost Union Junior College District



 Mr. Eduardo A. Campirano
 Secretary Board of Trustees
 Southmost Union Junior College District

NOTE: The tape of the Regular Board of Trustees meeting held on December 16, 2004, is on file at the District Office of the Southmost Union Junior College District. The master tape is on file at the UTB/TSC Media center. These minutes were taken and transcribed by Alma B. Solis. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KISD in cooperation with the Brownsville Independent School District.