



TEXAS SOUTHMOST COLLEGE DISTRICT
THE UNIVERSITY OF TEXAS AT BROWNSVILLE and TEXAS SOUTHMOST COLLEGE

80 Fort Brown • Brownsville, Texas 78520 • (956) 882-3879 • Fax: (956) 882-8811 • <http://blue.utb.edu/vpapa>

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Joe G. Rivera
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Official Notice of the Deputy
Cameron County

**Texas Southmost College District
Regular Meeting**

**For
April 24, 2008**

Posted
April 21, 2008

AGENDA

The Board of Trustees of the Texas Southmost College District will convene **Thursday, April 24, 2008 at 5:30 p.m.** in the Gorgas Board Room of Texas Southmost College, 80 Fort Brown, Brownsville, Texas 78520.

Call to Order

1. Executive Session

as provided by Government
Code, Chapters 551.071-72

Real Estate

Electric Utility Easement for the
Center for Early Childhood Studies

Contract and Resolution for
Purchase of Lot 25, Block 9,
Colonia Alta Vista Subdivision,
Brownsville, Texas

Contract and Resolution for
Purchase of W1/2 Lot 10, Block
14, Paredes Tract Addition,
Brownsville, Texas

Legal Matters

- 2. Consideration and Possible
Action on Matters Discussed
in Executive Session**

Real Estate

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Center for Early Childhood Studies

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Purchase of Lot 25, Block 9,
Colonia Alta Vista Subdivision,
Brownsville, Texas

Contract and Resolution for
Purchase of W1/2 Lot 10, Block
14, Paredes Tract Addition,
Brownsville, Texas

- 3. Approval of Minutes of
Previous Meeting**
Consideration and possible action on:

Regular Meeting March 27, 2008

- 4. Speakers to Agenda Items and
Public Discussion**

- 5. Acceptance of Gift and Resolution**
Consideration and possible action on:

Adoption of Resolution Naming The
Arts Center Teaching Studio E the
*Dr. Roberto and Perla Robles
Teaching Studio*

- 6. Board Briefing**

Update on Early College High
School

- 7. District Elections**
Consideration and possible action on:

Authorization to Approve Contract
for Elections Services

8. Business Affairs

Partnership Committee

Consideration and possible action on:

Report

Approval of Proposal for General Property Insurance

Approval of Budget Amendments for FY 2008

9. Audit

Consideration and possible action on:

Approval of Proposal for Annual Financial Audit

10. Physical Facilities Committee

Consideration and possible action on:

Approval of Schematic Design for the Science and Technology Learning Center

Report on Selection of Engineering Firms to Conduct Test and Balance Services for Construction Projects

Report on Commissary Building Renovations

11. Second Quarter Financial Statement and Investment Report for FY 2008

12. Construction Report

13. President's Report

14. Proposed Meeting Dates

Thursday, May 15, 2008

Thursday, June 26, 2008

July **no meeting**

Thursday, August 28, 2008

Thursday, September 18, 2008

15. Announcements

Adjournment

Individuals with disabilities are entitled to have access to and participate in public meetings. An individual requiring an accommodation for access to the meeting must notify the Texas Southmost College District in writing 24 hours prior to the scheduled meeting of the necessity of an accommodation. Upon receipt of this request, the Texas Southmost College District will furnish appropriate auxiliary aids and services when necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of the Board meeting as non-handicapped individuals enjoy.

3

Minutes
March 27, 2008

Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

March 27, 2008

The Board of Trustees of the Texas Southmost College District convened in open session on March 27, 2008, at 5:30 p.m., in the Board Room of Gorgas Hall, Texas Southmost College. Board members present were Mr. Chester Gonzalez, Chair, Ms. Rosemary Breedlove, Vice Chair, Mr. Eduardo A. Campirano, Secretary, Dr. Roberto Robles and Mr. José A. Herrera, Jr. Absent were Ms. Dolly Zimmerman and Mr. David Oliveira. Also present was Dr. Juliet V. García, President of The University of Texas at Brownsville and Texas Southmost College.

Call to Order

1. Executive Session

as provided by Government
Code, Chapter 551.071-072

Real Estate

Electric Utility Easement to the
Brownsville Public Utilities Board
for the New Library and Classroom
Building

Legal Matters

Review of Recent Legal Actions
Involving Texas Southmost College

The Board convened in Executive Session at 5:35 p.m.

The Board reconvened in Regular Session at 6:30 p.m.

2. Consideration and possible action on matters discussed in Executive Session

Electric Utility Easement to the Brownsville Public Utilities Board for the New Library and Classroom Building

A motion was made by Ms. Breedlove to approve Electric Utility Easement to the Brownsville Public Utilities Board. The motion was seconded by Mr. Herrera and carried unanimously. *Exhibit "A"*

3. Approval of Minutes of Previous Meeting

Consideration and possible action on Minutes of Regular Meeting on February 14, 2008 Special Meeting on March 06, 2008 Special Meeting on March 20, 2008

A motion was made by Mr. Breedlove to approve the minutes of the Regular Meeting of February 14, 2008, the Special Meeting of March 06, 2008, and Special Meeting of March 20, 2008. The motion seconded by Mr. Herrera and motion carried unanimously.

4. Speakers to Agenda Items and Public Discussion

There were no speakers.

5. Acceptance of Gift

Dr. Ruth Ann Ragland, Vice President for Institutional Advancement, announced the acceptance of a gift for the Green Room at the Arts Center from James D. and Gloria Zellerbach. She called on Dr. Sue Zanne Urbis, Chair of Fine Arts Department, to give a brief biography of the donors and to inform the Board of the support the Zellerbachs have given to our students and the Patron of the Arts Programs at UTB/TSC for the last 25 years.

6. Board Briefing

Dr. José Martin, Provost, gave a brief summary of the work of the Strategic Planning Committee. He called on Dr. Ethel Cantu, Interim Dean for Liberal Arts, to present the Strategic Plan. Dean Cantu identified the members of the committee and informed the Board of the campus-wide representation involved in this initiative. She discussed the terminology that guided the Committee through the process, and

informed the Board that it will continue to meet until a final version of the plan is approved.

7. Academic Affairs Partnership Committee

Report

Ms. Rosemary Breedlove reported that the Academic Affairs Partnership Committee met on March 19, 2008. Ms. Breedlove reported that UTB/TSC received approval from the Texas Higher Education Coordinating Board for a Bachelor in Public Service degree program and that the THECB has asked us to move toward a Master of Arts in Psychology program. She also reported a number of other baccalaureate and masters program requests have been approved by UT System but are still under review by the Coordinating Board. Finally, the AAPC presented seven new certificate and associate level programs that require TSC Board approval and called on Dr. Charles Dameron, Vice President of Academic Affairs, to present the committee's recommendations.

Consideration and possible action on Approval of New Academic Programs.

Dr. Dameron, provided an overview of the recommendations made by AAPC for new programs. He called on Dr. Peter Gawenda, Interim Dean for College of Applied Technology and General Studies, to present five certificate and degree proposals. Dr. Gawenda provided a brief summary of the five certificate and degree proposals pertaining to the College of Applied Technology and General Studies. In addition, Dr. Ethel Cantu, Interim Dean for Liberal Arts, outlined two programs in forensics pertaining to the College of Liberal Arts.

A motion was made by Mr. Campirano to approve the new programs as presented and direct the Vice President for Academic Affairs to forward them to the Texas Higher Education Coordinating Board for approval. The motion was seconded by Mr. Herrera and carried unanimously.
"Exhibit B"

8. Business Affairs Partnership Committee

Report

Mr. Eduardo Campirano reported that the Business Affairs Partnership Committee met on March 24, 2008. Mr. Campirano noted that the committee discussed the TSC Trustee Scholarship and the dollars spent for this purpose this academic year. The committee also discussed the Auditor Contract Renewal and the Insurance Policy Renewal. The committee reviewed and recommended the following item:

Consideration and possible action on

Authorization for Disposition of Items at Annual Auction.

Mr. Campirano reported that the committee discussed the authorization for disposition of items at the annual auction. The Business Office staff collects assets that are obsolete and of no value to the College. Staff is requesting approval to dispose of these items at the annual auction scheduled for May.

A motion was made by Ms. Breedlove to authorize staff to dispose of items at annual auction as discussed. The motion was seconded by Mr. Herrera and carried unanimously. "Exhibit C"

9. Institutional Effectiveness Partnership Committee

Report

Ms. Rosemary Breedlove reported that the Institutional Effectiveness Partnership Committee met on March 4, 2008. The Committee received a draft of the Institutional Effectiveness plan, which covers a number of areas, including: the Mission Statement, the Strategic Plan, institutional governing documents, student learning outcomes, the Quality Enhancement Plan, administrative and supportive services, Dual Enrollment, contractual agreements, and research. The Committee was also provided with the goals, strategic directions, and performance indicators that guide our Strategic Plan. Ms. Breedlove reported that the Strategic Planning Committee is in the final stages of assessing performance indicators, and will prepare a timeline to assess progress. Upon completion of the 2008-2012 Strategic Plan, the Committee will present the plan to the Board for final approval. The committee also discussed the Quality Enhancement Plan, a requirement of the SACS process. The topic of our QEP is "The Power of Two: Improving Student Success through Linked General Education Courses." The goal of the QEP, which involves pairing courses in English and Biology, is to develop students' communication skills while improving learning outcomes.

10. Physical Facilities Committee

Report

Ms. Rosemary Breedlove reported that the Physical Facilities Committee met on March 20, 2008, to consider naming for The Arts Center and the negotiated contract with RGV Paint Center and Construction for the Center for Early Childhood Studies. The committee reviewed and recommended the following three items:

**Consideration and possible action on
Adoption of Resolution for the Naming of The Arts Center Green Room
honoring Gloria and James D. Zellerbach.**

A motion was made by Ms. Breedlove to adopt a resolution for the Naming of The Arts Center Green Room honoring Gloria and James D. Zellerbach as presented. The motion was seconded by Dr. Robles and carried unanimously. "Exhibit D"

**Consideration and possible action on
Naming Opportunities for the The Arts Center.**

Ms. Breedlove reported that the second element of this item is to approve the levels of naming opportunities elsewhere in The Arts Center. Ms. Breedlove called on Dr. Ruth Ann Ragland, Vice President for Institutional Advancement, to give a brief presentation of the naming opportunities. Dr. Ragland defined the different levels of naming opportunities pertaining to The Arts Center interior spaces ranging from \$300,000 to \$25,000.00.

A motion was made by Ms. Breedlove to approve the levels of naming opportunities for The Arts Center as presented. The motion was seconded by Dr. Robles and carried unanimously. "Exhibit E"

**Consideration and possible action on
Negotiated Contract with RGV Paint Center and Construction for Center
for Early Childhood Studies.**

Ms. Breedlove reported that the next item by the PFC was the Negotiated Contract with RGV Paint Center and Construction for the Center for Early Childhood Studies. She reported how the cost for the Center for Early Childhood Studies had originally been more than \$1 million over budget. The TSC Board rejected the price and pursued other avenues for construction of this project.

Ms. Breedlove reported that the TSC Board requested competitive sealed proposals for construction services in an attempt to attract local contractors and to get a more competitive price. Proposals were received in December 2007. RGV Construction was determined to be the best value for the College. The price was \$4,379,680, and on February 14, 2008, the TSC Board authorized staff to enter negotiations with RGV to bring the project within budget.

Ms. Breedlove reported that a review team organized by Ms. Veronica Mendez, Assistant Vice President for Planning and Construction, had reviewed the Center for Early Childhood Studies project budget and the recommended the negotiated contract with RGV Paint Center and Construction.

A motion was made by Ms. Breedlove to award the contract to RGV Paint Center and Construction in the amount of \$3,422,611 and authorize the Assistant Vice president for Planning and Construction to execute the contract. The motion was seconded by Mr. Herrera and carried unanimously. "Exhibit F"

11. Construction Report

Dr. Pearson reported the following:

- The 2,700 square foot north wing of the Cavalry Building, are currently under construction for the Center for Gravitational Wave Astronomy. The wall studs are up and the sheetrock is being applied. The facility includes a large seminar classroom, seven faculty-sized offices, as well as a director's office, several storage and work rooms, and a large reception area.
- The new parking areas are under construction in the 21st and 24th areas of Jackson St. The lots will contain a total of 400 parking spaces.
- Renovation has started on the Commandant's Quarters. Additional supports for the facility are being installed, interior renovations have begun.

Ms. Mendez reported the following:

- The entire foundation for the first floor of the New Classroom is complete.
- The foundation for the first floor of the New Library is being poured.
- Construction at the REK Center continues to make progress. Water-proofing is being applied preparatory to the installation of brick.
- All the interior walls are done at the REK Center and work continues on electrical work, mechanical system, air conditioning, and the sprinkler system.
- Exterior approach to the ITECC has been completely demolished. The asphalt has been removed and crews are proceeding with the landscape work.
- The ITECC interior has had concrete poured inside for the classrooms. The mechanical and duct work are continuing.
- The site has been cleared for the Groundbreaking of The Arts Center.

12. President's Report

Dr. García reported the following:

- UTB/TSC just received a grant for \$99,750 from the Texas Higher Education Coordinating Board to offer a summer bridge program for over 100 South Texas high school dual enrollment students. Students will take three classes for a total of seven credits during Summer 1. Students will attend classes in learning communities guided by tutors and mentors. They will attend workshops to learn about career planning, time, stress, financial management, and study skills. Local high schools have agreed to provide transportation, books, and testing for high school program participants. This program will prepare these students academically, socially, and culturally for success in higher education. Last year's 399 dual summer-bridge students achieved an average GPA of 3.4 and 97% were retained throughout the program. The university held a reunion on campus for last year's participants.

- The Texas Chess Association (TCA) Chess in Education Workshop, March 8, 2008, in Houston. The University of Texas at Brownsville and Texas Southmost College Chess Director Rusty Harwood showcased the city's chess explosion and the university's integral role in its success. Mr. Harwood's presentation discussed the scholastic chess boom in the Brownsville area and how to help duplicate that success elsewhere. Some of that success includes six Brownsville ISD schools taking more than 10 national titles and two BISD elementary students who train with UTB/TSC students and staff tied for the individual national championship. The hope was that those attending the conference would learn or become better informed about the phenomenon in Brownsville and the Rio Grande Valley, that this is something special, and that the attendees would come away with some ideas for building a successful chess program where they lived. At the conference was Grandmaster Susan Polgar from Texas Tech University. UTB/TSC, Texas Tech University, and UTD were co-sponsor participants for the Texas Chess Association.
- The UTB/TSC Criminal Justice Institute held its graduation ceremony on March 7, 2008, in the Science and Engineering Technology Lecture Hall. The keynote speaker was Brownsville City Manager Charlie Cabler, a retired police officer. The 15 cadets in the spring graduating class recently passed their Texas State Law Enforcement Exams. Six cadets from the graduating class are already employed by the Brownsville Police Department. Others are applying to law enforcement agencies throughout the Rio Grande Valley. The Criminal Justice Institute is located in the Workforce Training wing of UTB/TSC's International Technology, Education, and Commerce Campus.
- The seventh annual UTB/TSC Guitar Ensemble Festival returns this week for four days of concerts, performances and competition. UTB/TSC Guitar Orchestra performed at the festival in the Science and Engineering Technology Building Lecture Hall. Ensemble competitions are being held for college students, professionals, and high school, middle school, and elementary school students. Guitar professors Scott Tennant and William Kanengiser of the University of Southern California will perform for two days. Scott Tennant will perform tonight in SETB Lecture Hall, at 8:00 p.m. Tennant has recorded with famous labels like Sony Classical and Deutsche Grammophon and has been praised by American Record Guide. William Kanengiser has won numerous prizes for his guitar work, including first prizes at the New York Concert Artists Guild in 1987 and in the Montreal Competition in 1981 and Paris in 1983. Kanengiser will perform on March 28, 2008, in SETB Lecture Hall at 8:00 p.m. The Los Angeles Guitar Quartet will perform on March 29, 2008, at 8:00 p.m. in SETB Lecture Hall. The performances will consist of jazz, popular, folkloric, and classical music.
- The upcoming 10th annual Symphony in the Park and All That Jazz, benefiting the Brownsville Literacy Center's "Be a Hero for Literacy" annual campaign, will feature "A World of Music," at the UTB/TSC Student Union- Anniversary Plaza on April 12, 2008 at 6:00 pm. Scheduled to perform are the UTB/TSC

Symphony Orchestra, the Wind Ensemble, the Master Chorale and the One O'Clock Jazz Band.

- Brownsville Federal Judge Andrew Hanen dismissed a civil action suit Wednesday, March 19, 2008, against The University of Texas at Brownsville and Texas Southmost College after the University and the U.S. Department of Homeland Security reached an agreement regarding access to University property. The University has pursued an agreement with DHS that would allow the agency to proceed with its goal of better securing the border while at the same time allowing the university to preserve the integrity of its educational mission. The agreement, negotiated between DHS officials and attorneys with the UT System and Texas Southmost College, was presented at a scheduled hearing in the U.S. District Court in Brownsville.

13. Proposed Meeting Dates

Thursday, April 24, 2008

Thursday, May 15, 2008

Thursday, June 26, 2008

July 2008 No Meeting

14. Announcements

Dr. David Pearson introduced Ms. Kim Sanchez as the new Operations and Services Manager for the TSC District Office.

Adjournment

The meeting was adjourned by Vice Chair Breedlove at 8:35 p.m.

Mr. Chester Gonzalez
Chairman, Board of Trustees

Mr. Eduardo A. Campirano
Secretary, Board of Trustees

NOTE: The tape of the Regular Board of Trustees meeting held on March 27, 2008 is on file at the District Office of the Texas Southmost College District. The master tape is on file at the UTB/TSC Media center. These minutes were taken and transcribed by Max E. Roca, Administrative Secretary. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KISD in cooperation with the Brownsville Independent School District.

5

Acceptance Of Gift

Resolution

7

Contract for Elections Services



TEXAS SOUTHMOST COLLEGE DISTRICT

BOARD AGENDA REQUEST FORM

Department/Division: TSC District Office/ Facilities Services	Board Meeting Date: April 24, 2008
Agenda Item: Consideration and possible action on authorization to approve contract with Cameron County Elections Administrator for Elections Services.	
Rationale/Background: The District will have an election on May 10, 2008 for two Positions, place 1 and 2. The District's Election Agent received the contract from the Cameron County Elections Administrator. The estimated cost for election is \$78,569.70.	
Recommended Action: Motion to authorize District's Election Agent to approve contract with Cameron County Elections Administrator to conduct election services for the May 10, 2008 election as presented.	
Fiscal Implications: Budgeted Item: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If no, explain:	
Attachments (list): Contract	

FOR OFFICE USE ONLY:
Board Action: Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/> Tabled for action on: _____
Certified by: _____ Title: _____ Date: _____

THE STATE OF TEXAS §

COUNTY OF CAMERON §

**THE TEXAS SOUTHMOST COLLEGE
DISTRICT
CONTRACT FOR ELECTION SERVICES**

FOR A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 10, 2008

TO BE ADMINISTERED BY THE CAMERON COUNTY ELECTIONS DEPARTMENT

I. JURISDICTION

The Texas Southmost College District, 80 Fort Brown, Brownsville, Texas 78520 has called an election for May 10, 2008 and proposes to open 38 Election Day polling locations.

II. ADMINISTRATION

The Cameron County Elections Administrator agrees to coordinate, supervise and handle all aspects of administering the election in accordance to provisions in the Texas Election Code and as outlined in this agreement. The participating authority agrees to pay Cameron County for equipment, supplies, services and administrative costs as outlined in this agreement. The Cameron County Elections Administrator will serve as administrator for the Election; however, the participating authority remains responsible for the lawful conduct of their elections.

III. LEGAL DOCUMENTS

The participating authority will be responsible for preparation, adoption and publication of all required election orders, resolutions, notices and any other pertinent documents required by their pertaining governing bodies.

The Cameron County Elections Administrator agrees to make the submission required by the Federal Voting Rights Act of 1965, as amended, with regard to any changes which require pre-clearance by the U.S. Department of Justice. Preparation of necessary bilingual materials for notices and preparation of the text for the official ballot will also be the responsibility of the participating authority. The Cameron County Elections Administrator will provide a copy of the Justice Submissions to the participating authority.

IV. VOTING LOCATIONS

The Texas Southmost College District will select and arrange for the use of and payment for all voting locations. Voting locations will be, whenever possible, the usual voting locations for the precincts. The proposed voting locations are listed in Attachment "A" of this agreement. In the event a voting location is not available, the Elections Administrator will arrange for the use of an alternate location with the approval of each participating authority. The Elections Administrator will notify the participating authority of any changes from the locations listed in Attachment "A."

V. ELECTION JUDGES, CLERKS AND OTHER ELECTION PERSONNEL

The Elections Administrator will be responsible for the appointment of the presiding judge and alternate for each polling location subject to the approval of each participating authority. The Election Administrator shall arrange for the training and compensation of all presiding judges and clerks. A list, Attachment "B", of the proposed election judges will be submitted to the participating authority. If a person is unable or unwilling to serve, the Elections Administrator will name a judge for the precinct.

The Elections Administrator will send the participating authority an updated version of Attachment "B" which reflects the name of judges who were sent the letter requesting services for this election, and a final version for Attachment "B" which reflects the name of the judges who actually presided on the day of the election.

The election judges are responsible for picking up election supplies at the time and place determined by the Elections Department (which will be set forth in the election judge letter requesting services for this election.)

The presiding judge will receive \$7.25 per hour, alternate judge \$7.00 per hour and the election clerk \$6.75 per hour (for a maximum of 14 hours). The election workers will receive an additional \$10.00 for attending the election training session and \$15.00 for delivery of ballots and supplies to the designated sites after the polls close.

The Elections Administrator will employ other personnel necessary for the proper administration of the election, including such part-time help as is necessary to prepare for the election, to ensure the timely delivery of supplies and equipment during the period of early voting and on Election Day.

VI. EQUIPMENT SUPPLIES AND PRINTING

The Elections Department will arrange for the delivery of programmed and tested equipment to the voting locations. The participating authority will provide maps. The Elections Administrator will instruct the election judges in the reporting precincts that have more than one ballot style on the procedures to properly conduct the election.

The participating authority will furnish the Elections Administrator a list of candidates and or propositions showing the order and the exact manner in which their names and/or proposition(s) are to appear on the official ballot. The list will be delivered to the Elections Administrator as soon as possible after the participating authority has determined ballot positions. The participating authority will be responsible for proofreading and approving the joint ballot in so far as it pertains to that authority's candidates and/or propositions.

VII. EARLY VOTING

Rogelio Ortiz, Elections Administrator, will be appointed as early voting clerk in compliance with Section 31.097 of the Texas Election Code. Deputy early voting clerks will be appointed as needed to conduct early voting at the main and branch locations. Each early voting supervisor will receive \$7.25 per hour and the clerks \$6.75 per hour. The early voting supervisor and the clerks will receive \$10.00 for attending the election training session and \$15.00 for delivery of election supplies to the designated sites.

Early Voting by personal appearance will be conducted each weekday beginning on Monday, April 28, 2008 and continuing through Friday, May 2, 2008 between 8:30 a.m. and 5:30 p.m.; Saturday, May 3, 2008 between the hours of 11:00 am and 4:00 pm.; Monday, May 5, 2007 and continuing through Tuesday, May 6, 2008 between 8:00 a.m. and 8:00 p.m.

For the Los Fresnos Community Center Location, Early Voting by personal appearance will be conducted on Monday, April 28, 2008 between 8:00 a.m. and 5:00 p.m.; April 29, 2008 between 7:00 a.m. and 7:00 p.m.; April 30, 2008 through May 2, 2008 between 8:00 a.m. and 5:00 p.m.; Saturday, May 3, 2008 between 11:00 a.m. and 5:00 p.m.; Monday, May 5, 2008 between 8:00 a.m. and 5:00 p.m.; and, Tuesday, May 6, 2008 between the hours of 7:00 a.m. and 7:00 p.m.

Any qualified voter for this election may vote early by personal appearance at:

MAIN EARLY VOTING POLLING PLACE:

**Cameron County Elections Office
954 E. Harrison St.
Brownsville, Texas**

BRANCH EARLY VOTING LOCATIONS:

**CHRIST THE KING CHURCH
2255 SOUTHMOST
BROWNSVILLE, TEXAS**

**BROWNSVILLE PUBLIC LIBRARY
2600 CENTRAL BLVD.
BROWNSVILLE, TEXAS**

**UTB / TSC
MARY ROSE CARDENAS NORTH HALL
80 FORT BROWN
BROWNSVILLE, TEXAS**

**B.I.S.D. ADMINISTRATION
BUILDING
1900 PRICE ROAD
BROWNSVILLE, TEXAS**

**HON. BENNIE OCHOA III ANNEX BUILDING
505 HIGHWAY 100
PORT ISABEL, TEXAS**

**BROWNSVILLE NAVIGATION DISTRICT OFFICE
1000 FOUST ROAD
BROWNSVILLE, TEXAS**

**LOS FRESNOS
COMMUNITY CENTER
204 BRAZIL STREET
LOS FRESNOS, TEXAS**

Persons voting by mail will send their request and voted ballots to the Cameron County Elections Department. All ballots voted by mail will be prepared for counting by an early voting ballot board appointed in accordance with Section 87.001 of the Texas Election Code.

The participating authorities agree to appoint Maggie Gonzalez as presiding judge of the Early Voting Ballot Board. A list of members will be furnished to the participating authorities. The Early Voting Ballot Board will convene as the Late Ballot Board to consider properly postmarked overseas military ballots to be delivered and any provisional ballots cast.

VIII. RETURNS OF ELECTIONS

The Elections Department will be responsible for establishing and operating the Central Counting Station to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby, in accordance with Sections 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following Central Counting Station officials:

