



Board of Trustees

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TSC Interim President

Mike Shannon

Texas Southmost College District

Minutes of the Regular Meeting of the Board of Trustees

November 17, 2016

The Board of Trustees of the Texas Southmost College District convened in open session on November 17, 2016, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board members present were Adela G. Garza, Chair; Trey Mendez, Vice Chair; Ruben Herrera, Secretary; Dr. Reynaldo Garcia; and Dr. Tony Zavaleta. Absent was Ramon Champion Hinojosa and Art Rendon. Also present was Mr. Mike Shannon, Interim President of Texas Southmost College.

1. Call to Order

The meeting was called to order by Chair Mrs. Garza at 5:30 p.m.

2. Pledges of Allegiance

Chair Mrs. Garza leads the United States Pledge of Allegiance and the Texas Pledge of Allegiance.

3. Speakers to the Agenda and Public Discussion

There were no speakers.

4. Executive Session

The Board convened in Executive Session at 5:31 pm.

The Board reconvened in Regular Session at 5:42 pm.

5. Action on Executive Session Matters

**Consultation with Attorney on
Pending or Contemplated Litigation, Section
55.071, Texas Government Code.**

A motion was made by Mr. Herrera that TSC and its Administrative Staff take no action on RFP's 16.09, 16.10 and 17.10 to comply with the courts injunctive order. The motion was seconded by Mr. Mendez and carried unanimously.

**Consultation with Attorney on
Pending Real Estate Issues, Section
551.072, Texas Government Code.**

No action was taken.

**Deliberation on Personnel, Section 551.074,
Texas Government Code. The deliberation may include
discussion of the evaluation and employment
contract of the Interim President.**

No action was taken.

**6. Consideration and possible action pertaining to new TWIA and Excess
Windstorm & Hail Insurance Coverage issues**

**Consideration and Possible Action pertaining to new
TWIA and Excess Windstorm & Hail Insurance Coverages issues**

Mr. Herrera moved without affecting Request for Proposals (RFP) 16.09, 16.10 and 17.01 that TSC staff is to issue a new request for competitive sealed proposal for TWIA and excess Windstorm and Hail Insurance. Mr.

Mendez amended the motion to not just include TWIA but any type of Windstorm Insurance.

A motion was made by Mr. Herrera to issue a new request for competitive sealed proposal for TWIA and Excess Windstorm and Hail Insurance and any type of Windstorm Insurance. The motion was seconded by Mr. Mendez and carried unanimously.

7. President's Report

Mr. Shannon reported on the increase of enrollment for the Spring 2017 semester. He said that enrollment is currently at 2,084 students, a 2% increase from last year. TSC Marketing Department is putting several initiatives in place, faculty and student services as well are working to increase enrollment.

Mr. Shannon also updated on Grant activity. TSC currently is submitting grants for a \$90,000 Texas Workforce Commission Governor's Summit Merit Program, which is a one-time grant. He also stated that a \$350,000 Texas Workforce Commission Jobs in Education (JET) for Texans Grant. Another grant is from the US Department of Education for \$257,000 for an Upward Bound Program. He stated that this grant would be funded for one year and renewable up to five years.

Mr. Shannon then shared some highlights of a conference that Dr. Angelica Fuentes, Dean of College Preparatory Studies/Science, Technology, Engineering, and Mathematics, attended in Washington, D.C. Dr. Fuentes attended the conference along with staff from University of Texas at Rio Grande Valley (UTRGV) and presented as a team: "The Utilization of Baccalaureate Students to Strengthen Tutoring Programs." The Conference was titled, "Minority Serving Community Colleges Uniting for Student Success." Mr. Shannon also stated that, with support from the National Science Foundation Grant, UTRGV is training Junior and Senior level math and science tutors to tutor and mentor TSC students in math and science courses. The goal of the program is to facilitate the successful completion of math and science courses to eventually transfer to a 4-yr University. Mr. Shannon then stated that this was a fantastic example of a partnership between the College and the University as we move forward.

Mr. Shannon then reminded the Board of the Annual Tree Lighting ceremony on Thursday, December 1, 2016, at 5:30 p.m. in front of the Gorgas Hall Building, and that the Inaugural Employee Christmas Celebration "A Night to Remember," will immediately follow at the Jacob Brown Auditorium with dinner, live music and pictures with Santa.

Mr. Shannon finally reported as a reminder of the upcoming Commencement on Saturday, December 17, 2016, at 10:00 a.m. at the Jacob Brown Auditorium.

8. Consideration and Approval of the Regular Meeting of October 27, 2016.

Consideration and Approval of the Regular Meeting of October 27, 2016

A motion was made by Mr. Mendez to Approve the Minutes of the Regular Meeting of October 27, 2016. The motion was seconded by Mr. Herrera and carried unanimously.

9. Budget/Finance Subcommittee Report

Mr. Shannon proposed to add a new Dean position to the Salary Schedule for 2016-2017. He stated that currently there is a Dean of College Preparatory Studies/Science, Technology, Engineering, and Mathematics (CPS/STEM) and a Dean of Health Care, Career and Technical Education (HCCTE). Mr. Shannon is proposing to add a New Position to the salary schedule, the Dean of STEM/CTE, thus changing the current Dean positions to Dean of College Preparatory Studies and Dean of Health Care. He stated this will allow the Deans to better focus on the students in their respective divisions.

Dr. Zavaleta stated to the board that Mr. Herrera and he had previously met with Mr. Shannon to discuss the creation and funding of the additional Dean position. As per Dr. Zavaleta, the subcommittee studied all options and approved the funding of the position for the New Dean. Mr. Shannon requested a motion from the Board to approve the new position.

Mr. Mendez asked about the salary for the position and Mr. Shannon replied it would be a salary range from \$72K to \$90K. Dr. Zavaleta commented that it would be in the same range as the other Deans. Dr. García voiced his concerns about the new position. He felt that since TSC is in a transitional period, changing the organizational chart should be the duty of the New President when he or she comes on board. Dr. García gave his concern that the New President may want to change things back. Dr. García then asked the Chair where TSC was in the process for the presidential search. Mrs. Garza replied that the search has not begun. Dr. García does not approve of the change to the organizational chart since the position was not budgeted and monies would need to be found in order to fund the position.

A motion was made by Mr. Herrera to approve the New Dean position. The motion was seconded by Mr. Mendez. Dr. García voted against. Motion passed.

10. Report on the Fourth Quarter Financial Statements and Investment Report for Fiscal Year 2016

Chair Mrs. Garza called on Mr. Carlos Pecero, Controller, to give the report. He provided the budget to actual report covering periods from September 1, 2016 to October 31, 2016. The investment report is a Quarterly report ending August 31, 2016. Mr. Mendez inquired about the funds the Board had previously approved for one-time expenses, if they had already been included in the budget. Mr. Pecero responded that it will be transferred later this month.

11. Monthly Budget Report

Chair Mrs. Garza called on Mr. Pecero to present the item. Mr. Pecero stated that he had combined the presentations into one. That items 10 and 11 were included in the previous presentation. Mr. Mendez inquired if the Board had any further questions could they call him to discuss. Mr. Pecero responded with absolutely.

12. Proposed Next Meeting Date

Thursday, December 15, 2016
Regular Board Meeting, if needed

Adjournment

The meeting was adjourned by Chair Mrs. Garza at 5:59 p.m.

NOTE: The tape of the Regular Board of Trustees meeting held on November 17, 2016, is on file at the District Office of the Texas Southmost College District. The master tape is on file at TSC Media Services. These minutes were taken and transcribed by Irene Perez, Senior Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996. They are aired on Channel KBSD in cooperation with the Brownsville Independent School District.