



Texas Southmost College

TRADITION • INNOVATION • OPPORTUNITY

80 Fort Brown • Brownsville, Texas 78520 • (956) 295-3393 • Fax (956) 295-3368 • www.tsc.edu

Board of Trustees

Adela G. Garza
Chair

Trey Mendez, J.D.
Vice Chair

Ruben Herrera, J.D.
Secretary

J. J. De Leon

Art Rendon

Tony Zavaleta, Ph.D.

Eva Alejandro

TSC President

Jesus Roberto Rodríguez, Ph.D.

Texas Southmost College District

Minutes of the Special Meeting of the Board of Trustees

August 16, 2018

The Board of Trustees of the Texas Southmost College District convened in open session on August 16, 2018, at 5:30 p.m., in the Gorgas Board Room at Texas Southmost College. Board Members present were Ms. Adela Garza, Chair; Mr. Ruben Herrera, Secretary; Dr. Tony Zavaleta, Mr. Art Rendon, Ms. Eva Alejandro and Mr. J.J. De Leon, Jr. Board member not present was Mr. Trey Mendez, Vice Chair. Also present was Dr. Jesús Roberto Rodríguez, President of Texas Southmost College.

1. Call to Order

The Public Hearing was called to order by Chair, Mrs. Adela Garza at 5:36 pm.

2. Consideration and possible action on approval of the following Local Policies:

Section A – Basic District Foundations

- AB - College District Name and Definitions - Existing Policy - No Changes

Section B – Local Governance

- BA - Board Legal Status - Existing Policy - No Changes
- BBE - Board Members Authority - New Policy
- BD - Board Meetings - Existing Policy - Updates
- BE - Policy and Bylaw Development - Existing Policy - No Changes
- BFA - Chief Executive Officer Qualifications and Duties - New Policy
- BFD - Chief Executive Officer Retirement or Resignation - Existing Policy - No Changes
- BFE - Chief Executive Officer Evaluation - Existing Policy - No Changes
- BH - Administrative Rules and Regulations - Existing Policy - No Changes

Section C – Business and Support Services

- CAA - Appropriations and Revenue Sources State and Federal Revenue Sources - Existing Policy - No Changes
- CAK - Appropriations and Revenue Sources Investments - Existing Policy - No Changes

- CAM - Appropriations and Revenue Sources Grants, Funds, Donations From Private Sources - New Policy
- CC - Annual Operating Budget - New Policy
- CDE - Accounting Financial Ethics - Existing Policy - No Changes
- CF - Purchasing and Acquisition - New Policy
- CHA - Site Management Security - Existing Policy - No Changes
- CHE - Site Management Mail and Delivery - New Policy
- CHF - Site Management Weapons - Existing Policy - Updates
- CIA - Equipment and Supplies Management Records Management - Existing Policy - Updates
- CIB - Equipment and Supplies Management Disposal of Property - Existing Policy - Updates
- CM - Facilities Construction - Existing Policy - No Changes
- CMA - Facilities Construction Competitive Bidding - Existing Policy - No Changes
- CMB - Facilities Construction Competitive Sealed Proposals - Existing Policy - No Changes
- CR - Technology Resources - New Policy
- CS - Information Security - New Policy

Section D – Personnel

- DBA - Employment Requirements and Restrictions Credentials and Records - Existing Policy - Updates
- DBB - Employment Requirements and Restrictions Medical Examinations and Communicable Diseases - Existing Policy - No Changes
- DBD - Employment Requirements and Restrictions Conflict of Interest - Existing Policy - No Changes
- DBE - Employment Requirements and Restrictions Nepotism - Existing Policy - No Changes
- DBF - Employment Requirements and Restrictions Nonschool Employment - Existing Policy - No Changes
- DC - Employment Practices - Existing Policy - Updates
- DCA - Employment Practices Term Contracts - Existing Policy - No Changes
- DDA - Personnel Positions Qualifications and Duties - Existing Policy - No Changes
- DEA - Compensation and Benefits Salaries and Wages - Existing Policy - Updates
- DEB - Compensation and Benefits Fringe Benefits - Existing Policy - No Changes
- DEC - Compensation and Benefits Leaves and Absences - Existing Policy - Updates
- DED - Compensation and Benefits Vacations and Holidays - Existing Policy - Updates
- DEE - Compensation and Benefits Expense Reimbursement - Existing Policy - Updates

- DF - Retirement Programs - Existing Policy - No Changes
- DGBA - Personnel - Management Relations Employee Grievances - Existing Policy - No Changes
- DGC - Employee Rights and Privileges Academic Freedom and Responsibilities - New Policy
- DGD - Employee Rights and Privileges Employee Use of College District Facilities - New Policy
- DH - Employee Standards of Conduct - Existing Policy - Updates
- DHB - Employee Standards of Conduct Searches and Alcohol/Drug Testing - Existing Policy - No Changes
- DI - Employee Welfare - Existing Policy - No Changes
- DIAA - Freedom From Discrimination, Harassment, and Retaliation - Sex and Sexual Violence - New Policy
- DIAB - Freedom From Discrimination, Harassment, and Retaliation - Other Protected Characteristics - New Policy
- DJ - Assignment, Work Load, and Schedules - Existing Policy - Updates
- DK - Professional Development - Existing Policy - No Changes
- DLA - Employee Performance Evaluation - Existing Policy - No Changes
- DM - Termination of Employment - Existing Policy - Updates
- DMAA - Term Contracts Termination Mid - Contract - Existing Policy - Updates
- DMAB - Term Contracts Nonrenewal - Existing Policy - No Changes
- DMC - Termination of Employment Reduction In Force - Existing Policy - No Changes
- DMD - Termination of Employment Resignation - Existing Policy - No Changes

Section E – Instruction

- EBA - Alternate Methods of Instruction Distance Education - New Policy
- ECC - Instructional Arrangements Course Load and Schedules - New Policy
- EFA - Curriculum Design Instructional Programs and Courses - Existing Policy - No Changes
- EFCD - Special Programs High School Equivalency Testing Centers - New Policy
- EGC - Academic Achievement Graduation - Existing Policy - No Changes

Section F – Students

- FB - Admissions - Existing Policy - Updates
- FC - Attendance - Existing Policy - No Changes
- FD - Tuition and Fees - Existing Policy - No Changes
- FEA - Financing Education Financial Aid and Scholarships - Existing Policy - No Changes
- FFDA - Freedom From Discrimination, Harassment, and Retaliation - Sex and Sexual Violence - New Policy

- FFDB - Freedom From Discrimination, Harassment, and Retaliation - Other Protected Characteristics - New Policy
- FFE - Student Welfare Freedom From Bullying - Existing Policy - No Changes
- FL - Student Rights and Responsibilities - New Policy
- FLA - Student Rights and Responsibilities Student Expression - New Policy
- FLAA - Student Expression Student Use of College District Facilities - Existing Policy - Updates
- FLB - Student Rights and Responsibilities Student Conduct - Existing Policy - Updates
- FLC - Student Rights and Responsibilities Interrogations and Searches - Existing Policy - No Changes
- FLD - Student Rights and Responsibilities Student Complaints - Existing Policy - No Changes
- FM - Discipline and Penalties - New Policy
- FMA - Discipline and Penalties Discipline Procedure - Existing Policy - No Changes

Section G – Community and Governmental Relations

- GB - Public Complaints and Hearings - Existing Policy - No Changes
- GCB - Public Information Program Requests for Information - New Policy
- GD - Community Use of College District Facilities (Formerly GF) - New Policy
- GDA - Community Use of College District Facilities Conduct on College District Premises (Formerly GFA) - New Policy
- GE - Advertising and Fund - Raising - Existing Policy - No Changes
- GF - Community Use of College District Facilities (Delete - Moved to GD) - Existing Policy - Updates
- GFA - Community Use of College District Facilities Conduct on College District Premises (Delete - Moved to GDA) - Existing Policy - Updates
- GK - Relations With Educational Accreditation Agencies - Existing Policy - Updates

Ms. Garza called Dr. Rodriguez to present the item. Dr. Rodriguez stated that the policies presented for the Board's consideration and approval are the same policies that were previously shared with the Trustees and discussed during the Board Policies Workshop that was held on Monday, August 13, 2018.

Mr. Frank Perez, TSC Legal Counsel, clarified that the policies can be updated at any time by a majority vote of the Trustees at a regular or special meeting of the Board.

A motion was made by Mr. Herrera to approve the local policies as presented. The motion was seconded by Mr. De Leon, Jr. and carried unanimously.

3. Adjournment and Announcement of Next Meeting Dates

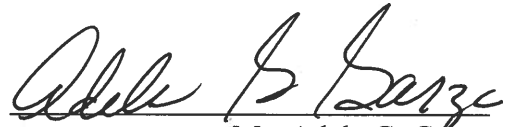
a. Regular Board Meeting

Thursday, August 23, 2018, 5:30 p.m.

b. Regular Board Meeting

Thursday, September 20, 2018, 5:30 p.m.

A motion to adjourn the Special Meeting was made by Mr. Herrera. The motion was seconded by Mr. De Leon, Jr. and carried unanimously. The meeting was adjourned at 5:39 p.m.



Ms. Adela G. Garza
Chair, Board of Trustees



Ruben Herrera, J.D.
Secretary, Board of Trustees

The video recording of the Special Board of Trustees meeting held on August 16, 2018, is available on the TSC.EDU website. These minutes were taken and transcribed by Irma Abrego, Administrative Assistant. Videotaping of the Board of Trustees' meetings began on April 11, 1996.